

Parish Clerks Operational Meeting

12th May 2023

- Delays experienced due to shortage of resources (team member started maternity leave and the recruitment of a new Team Manager) – new Team Manager to start end of June.
- A number of the Members Highways Fund applications are still being finalised, the focus is to escalate the remaining schemes to delivery stage. Working through these asap.
- Asset Sharing Project – Thank you to over 15 parishes who have expressed an interest in this 12-month trial. Log ins are being organised and those involved will be updated in the next couple of weeks.
- Meeting with Ministry of Justice Community Payback scheme was held a few weeks ago and Louise was updated on a number of improvements they have made. They would like to come along to the next meeting to show what they can offer and answer any queries?

- Members and Communities Environment and Transport Engagement Strategy – Actions are being worked on and there will be further update to the next meeting on progress.
- Grass cutting – first cut underway – searchable map and schedule can be viewed at: <https://www.leicestershire.gov.uk/roads-and-travel/road-maintenance/grass-cutting>
- Surface Dressing is due to start this month and will be completed by September 2023 the schedule can be viewed at: <https://www.leicestershire.gov.uk/sites/default/files/2023-03/Surface-dressing-programme-2023.pdf>

The start date of this has been delayed until next month due to resource issues.

The remit of the project is a 12-month trial with self selecting Parish & Community Groups to determine viability.

Parishes were asked to volunteer for inclusion in this project in a variety of roles, some being a trusted reporter to advise on defects etc. This project aims to resolve issues where LCC are unable to carry out action requested by the local community but unable to allow, assist or permit communities to carry out work themselves.

We have had a couple of volunteers, are there any others that wish to be involved?

- All – “Postcard” Hedge/Tree Project.
 - This initiative was devised a few years ago but is to be revisited to fix a current parish issue – this will be fed into the project as it develops.
- Scraptoft Parish Council – process for replacing signage
- Oakthorpe, Donisthorpe and Acresford Parish Council – process for cosmetic refurbishments to structures
- Barrow Footpath Group – PROW maintenance
- Whitwick Parish Council – case study on use of a banks man
- Witherley Parish Council – trusted reporter & third party works
- Anstey Parish Council – to be confirmed

We are looking for Parishes/Groups in Melton, Blaby and Oadby & Wigston

- Identify principles & practices, general & particular
- Confirm Insurance, Risk Assessments and Permit arrangements processes
- Agree range of tasks
- Undertake training
- Agree performance indicators
- 3-monthly review periods, evaluating pros & cons for both sides
- After 12 months roll out to certain Parish, Town Councils who wish to be involved (voluntary/self selecting)

- June 2023 – August 2023 (preparation)
- Commence September 2023