

Hallaton Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the Hallaton Neighbourhood Advisory Committee Meeting held on Monday 8th November 2017 in The Stenning Hall commencing at 7.30pm

Record of Attendance and Apologies

Attendees

Ms Linda Jones (Chair)

Mr. C Kilby

Mr. J Norton

Mrs. Della Stones

Mrs. Mel Brucciani

Mr. John Morison

Mrs. Alison Rutherford

In attendance – Rosie Warne – Clerk
Gary Kirk – Yourlocale

Members of Public - 6

Welcome and Apologies for absence

Linda Jones welcomed everyone to the November meeting

Apologies received and accepted from K Bogg and M Roberts

NHP/10 Declaration of Interest

- **Ms Linda Jones** – Chair of HIST and Trustee of Leicestershire and Rutland Wildlife Trust
- **Mr. John Morrison** – Fieldwork Group
- **Mr. Chris Kilby** – Chair of Fenwick Trust
- **Mr. John Norton** - Museum

NHP/19 Declaration of Interest

There were no Declarations of Interest

NHP/20 Minutes of the meeting held 11th October 2017

Accuracy

Noted that the date on heading of minutes to be amended – Clerk to action

Matters Arising

Logo – Linda Jones advised that there will be a meeting with the school next Wednesday

Land ownership – It was agreed that Gary Kirk would provide a copy of the map and John Norton and Chris Kilby would meet to discuss further

NHP/21 Open Event Feedback

Discussions took place and it was agreed that the Open Event was successful and well attended by residents. Those who attended were engaged and very positive about the process. Gary Kirk provided an overview of the report on this event and following discussions it was agreed that once the report has been finalized and approved by the Committee then this would be communicated to the village via The Hare Pie and on the Parish Council website. It was noted that the analysis from the questionnaires and the event show different ideas especially housing and education. Gary Kirk advised that they have both been useful and have enables residents to get involved and have raised awareness of the process and the Neighbourhood Plan in general. The Open Event and Questionnaire are for gathering early views and to stimulate discussions and they have both succeeded in this.

- NHP/22 Questionnaire Update**
Questionnaire was discussed alongside the Open Event Feedback and final analysis will be distributed to committee members
- NHP/23 Theme Groups – arrangements**
Linda Jones gave an overview of the document which provides details of residents who have signed up to be involved and those who are interested.
Gary Kirk advised that the next step is to launch the Theme Groups by holding an event in the main hall – details of this launched were discussed. Gary advised that each group would have a facilitator (members of the Yourlocale team) who will be there to advise and guide the group. Each group would benefit with at least 8 members, two of which will be Committee members. The Environmental Theme Group will have a heavy workload and it would be beneficial to have more members on this group. Each group will work independently and will be held as closed meetings. Each Theme Group will produce reports which will be presented to the Committee. It is anticipated that this part of the Neighbourhood Plan would take about 4 months.
Gary advised that Housing is very important part of the process and would benefit from a professional assessment and Linda Jones felt it should be fully investigated. Gary also advised that further funding would be available to achieve this
The launch event date was provisionally agreed as 17th January and confirmation will be made very shortly
- Committee members in attendance agreed which Theme Group they would be attached to as follows:
Housing and the built environment – Chris Kilby and John Norton
Environment – John Morison and Mel Brucciani
Economic growth/community facilities/transport – Della Stones and Alison Rutherford
- Kay Bogg and Marcus Roberts will be approached to see which Theme Group they would like be involved in
- NHP/24 Stakeholder Consultation – Responses**
Linda Jones advised that she has collated all the responses to date onto one document and will share the relevant information with each Theme Group
- NHP/25 Draft Programme**
Draft Programme is a fluid document and Gary Kirk will be amending the programme in light of the slightly later start date of the Theme Groups
- NHP/26 Funding Update**
Clerk advised that the £9500 Award4All funding has now been received with a 12 month period to use this funding
- NHP/27 Any other business**
Committee members
Chris Kilby advised that he attended the recent HDC Parish Liaison Group and that Neighbourhood Plans were discussed with 5 villages at referendum stage and 8/9 currently in progress. HDC are very happy for NHP Committees to discuss issues with their personnel and have provided Chris with a list of contacts which he will share with the Committee

Members of Public

- Gentleman in attendance was there as a representative for a developer and would like to present the draft proposal for discussion – question was if this should be with NHP Committee or Parish Council. It was advised that this should be through the Parish Council. Clerk advised that once this becomes an agenda item she will inform Committee members
- Question was asked to clarify what is meant by Stakeholders and an explanation was provided

NHP/28

Next meeting

The next meeting of the NHP Advisory Committee will be held on 10th January 2018

Theme Group launch event will be held on 17th January 2018 (provisional date at present)

The meeting closed at 8.25PM

Signed that the minutes are a true and accurate record

Chairman _____

Dated _____