

HALLATON NEIGHBOURHOOD PLAN ADVISORY COMMITTEE

CLOSED MEETING

Wednesday 21 August 2019

John Norton's House, The Old Chapel, High Street

PURPOSE OF MEETING: COMMUNICATIONS FOR REGULATION 14 CONSULTATION

NOTE

Attended by: Linda Jones (Chair), John Norton. John Morison, Chris Kilby, Mel Brucciani, Della Stones, Ali Rutherford

1. Welcome and apologies
Jeremy
Chris Clarke had been appointed by the HPC to the AC but he was not available to attend.
2. Notes of the meeting held on Thursday 5 August 2019
Agreed. Actions completed.
3. Matters arising
Will pick up issues in agenda.
4. Update since the last meeting
 - a. HPC on 12 August – unanimous agreement to move to Reg 14. There were about 20 parishioners present. John N said that once Linda had given her input, and with the approval of Grace Homes, there were none spoke against it.
 - b. John N having problem with contacting N Horton, not replied to letter re SSA and allocation. Linda does not have an email address. Mel will knock on the door. **Action: John N and Mel**
5. Finalisation of Pre-submission Neighbourhood Plan
 - a. Issues to be finalised – Linda, John and Mel to complete – mostly environment issues, but also clarification of LTD
 - b. Gary to finalise NP and appendices – will do once final information received from Linda, Mel and John
 - c. Limits to Development – Cow Close – Carol Kirby had asked if we would include the Cow Close site for around 11 houses within the LTD. After discussion, it was agreed that this would not be possible as it would

effectively be including it as an allocation. Designating it a reserve site does mean that it has been identified as a suitable site for the future. Linda will advise Carol. **Action: Linda**

- d. To be placed on HPC website in NP section

<http://www.hallaton.uk.com/neighbourhood-plan>

(all old versions and other related comments removed so clear for access)

Agreed the following will go on the website, **all should be pdf:**

- I. NP
- II. Comments form – Linda to provide **Action: Linda**
- III. Appendices
- IV. SSAs, if possible to split them into separate files within the NP 'page', with a separate folder for old SSAs so it is clearer. John and Linda will provide. Linda has all of those sent out in July 2018, reviewed versions, those sent out in October 2018 (SCHLAA), revised site 16 on East Norton Road. John has others. **Action: John to lead**
- V. Mel and John to ask Miranda to sort new files **Action: Mel and John**

6. Consideration of communications for Regulation 14 Consultation

- a. Formal notification Flyers – **completed** John N to print **Action: John N**
Delivery – Ali to deliver to village, Chris K to outlying houses/ farms (Horninghold Road station cottages etc, East Norton Road and Moor Hill from Spinney View Farm onwards, Goadby Road after stud, Cranoe Road Hare Pie Farm and beyond). Copies to be left in key locations eg Church, café, pubs. **Action: Ali and Chris K**

Official flyer to go in this month's HarePie, and John N to announce Regulation 14 and locations of hard copies. **Action: John N**

- b. Posters – to be printed – will do flyers first, John N can then print, if A4 Linda can laminate. **Action: John N and Linda**

- c. List of stakeholders – any additions or corrections?

Chris K has supplied several to Linda including Gigaclear as a significant stakeholder in village.

New farm near Bill Turcan – Chris K to get details **Action: Chris K**

Lucy McGarity, Michael Hunt, Fly2View – Mel to get details **Action: Mel**

Any others that you think about, please let Linda know. **Action: All**

- d. Letter to stakeholders – hard copies printed, letters addressed, stamps bought, to be posted on Thursday 29 August. Linda will also email the ones with an email address on 29 August. **Action: Linda**

- e. Comments form – **completed**. Linda will let John and Mel have it for website. **Action: Linda**

- f. Hard copies of NP to be available in a number of locations – already agreed: Church, Bewicke Arms and café. Linda is awaiting HIST decision about Stenning Hall, Chris K will check with the Fox. Agreed would be best placed in a clearly marked box file for ease of access. **Action: Linda, Chris K**
 - g. Hard or email copies will also be available via Linda Discussed printing of hard copies. John N could do it, alternatively use GG Designs or Omniprint. **Action: Linda and John N**
 - h. Second flyer about availability of hard copies – to keep under consideration **Action: All**
 - i. Request for village meeting(s) – there were mixed views about holding village meetings/ open events but **decided** to do so. Agreed it could not be part of official consultation but an informal meeting with a chance for villagers to ask any questions/ clarification. It would have to be clear in advertising and how it is managed. It was **agreed** to hold 1 event initially and then review. Date proposed is Tuesday 24 September at 7.30pm in the Stenning Hall. Linda will check availability. A separate flyer will give details. **Action: Linda**
7. Any other business or actions required
None
8. Date of next meeting of the Neighbourhood Plan Advisory Committee
23 October 2019 at 6pm at John M's house