

# Hallaton Parish Council

## Neighbourhood Plan Advisory Committee

Minutes of the Hallaton Neighbourhood Advisory Committee Meeting held on Wednesday 12<sup>th</sup> September 2018 in The Stenning Hall commencing at 7.30pm – Closed Meeting

### Record of Attendance and Apologies

#### *Attendees*

Ms Linda Jones (Chair)  
Mr. J Norton  
Mrs D Stones

Mrs M Brucciani  
Mrs. A Rutherford  
Mrs. P Wood (representing J Morison)

*In attendance* – Rosie Warne – Clerk  
Gary Kirk – Yourlocale

### **NHP/60 Welcome and Apologies for absence**

Linda Jones welcomed everyone to the September meeting  
Apologies received and accepted from Mr. C Kilby and Mr. J Morison

### **NHP/61 Declaration of Interest**

- **Ms Linda Jones** – Chair of HIST and Trustee of Leicestershire and Rutland Wildlife Trust and also declared that she submitted a housing questionnaire
- **Mr. John Norton** – Museum
- **Mrs. A Rutherford** – Kirby land

### **NHP/62 Minutes of the meeting held 19<sup>th</sup> July 2018**

No minutes recorded as open discussion meeting

### **NHP/62 Consideration of Draft Neighbourhood Plan**

The Neighbourhood Plan Advisory Committee received the first draft of the Neighbourhood Plan. Gary Kirk went through the draft plan and discussed highlighted issues he has identified and that need further clarification/inclusion.

These issues were discussed in detail and action points from this are as follows:

1. John Norton will email further information regarding preferred and reserved sites including boundaries
2. Environmental Theme Group have some concerns about the maps included with the draft document and will be holding a further meeting to discuss further
3. Renewable Energy – it was agreed that it would be prudent to include this within the Plan and Gary Kirk will share a couple of draft policies for the Environmental Theme Group to consider
4. Community Facilities – Linda Jones will draft submission for this
5. Gary Kirk asked that all members look through the plan and submit via email any inaccuracies in spelling and description

**NHP/63 Programme for Next Steps**

The following next steps were agreed:

1. All comments and submissions to the first draft plan to be with Gary Kirk by the end of September
2. Neighbourhood Plan Advisory Committee will meet to approve the amended draft
3. After this approval, this draft will be presented to the Parish Council for their meeting on 29<sup>th</sup> October 2018 – this document is for Parish Council to make any comments should this be necessary
4. Open event will be held in November – date to be confirmed
5. Advisory Group will meet again to discuss the outcome of this and make any amendments to the Plan
6. For the rest of the process to completion please see attached appendix from Gary Kirk

*It is noted that the document will be uploaded to the Parish Council website after Parish Council approval*

**NHP/64 Finance**

There are sufficient funds to cover up and coming expenditure

**NHP/65 Any other business:** None

**NHP/66 Date of the next meeting**

The meeting closed at 9.15 PM

*Signed that the minutes are a true and accurate record*

**Chair** \_\_\_\_\_

**Dated** \_\_\_\_\_